



INTERCOUNTY ELECTRIC COOPERATIVE ASSOCIATION

Your Touchstone Energy® Cooperative



Title:	Right of Way Maintenance Foreman
Grade:	10
Position Code(s):	013-049
Department:	Operations
Status:	Full-Time
Exemption Status:	Non-exempt (hourly)
Reports To:	Right of Way Supervisor
Supervisory Responsibilities:	None
Work Location:	Licking
Effective Date:	March 25, 2024
Replaces (Effective Date):	December 5, 2023

General Summary: The job functions of the Right of Way Foreman is to supervise and direct personnel in following all cooperative policies regarding clearances, usage of equipment, and materials in the safest manner possible.

Essential Job Functions: *The following job functions are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.*

1. Lead daily duties of the Right of Way crew giving them priorities to be accomplished by day, week, and year.
2. Maintain and service equipment and materials used in ROW control according to the owner's manual and provide upon request records of the services performed.
3. Directs and supervises co-operative right- of- way crews in a safe and efficient manner.
4. Must have experience as a tree trimmer and meet training requirements for work practices and safety procedures.
5. Train laborers and other cooperative personnel on the operation and maintenance of equipment utilized by the ROW crew.
6. Keeps materials and supplies stored safely and efficiently.
7. Keep daily record of ROW performance and crew records.

8. Serves as a cooperative field representative with the members and resolves members problems concerning ROW.
9. Assists construction crews and service personnel in the field when needed.
10. Stays current on EPA, DNR, and OSHA regulations.
11. Assists in the disposal of hazardous waste.
12. Performs other duties as required and/or assigned.

Job Requirements:

Education and Experience:

1. Requires a high school diploma or equivalent.
2. Must Demonstrate proficiency as a line clearance tree trimmer.

Certificates, Licenses, Registrations:

1. Must have and maintain a Missouri class-A CDL driver license.

Preferred:

1. A minimum of five years' experience directing, and/or supervising right-of-way crews in an electrical utility system.

Knowledge, Skills and Abilities:

1. Able to maintain and operate all equipment used by right-of-way crews.
2. Must lift and carry moderate to heavy equipment from one location to another.
3. Ability to read staking sheets and right-of-way maintenance maps.
4. Ability to communicate both verbally and written form.
5. Able to provide direction and training to personnel of various skill levels.
6. Skills to use Microsoft Office, and mobile device applications preferred.
7. Ability to be proficient as a line clearance tree trimmer.

Physical Demands:

1. Employee lifts/carries 96 pounds occasionally (34%-100% of the time).
2. Employee lifts/carries up to 50 pounds frequently (34%-66% of the time).
3. Employee lift/carries 23 pounds constantly (67%-100% of the time or over 500 times per day).
4. Employee's position requires pushing a maximum of 70 pounds.
5. Employee's position requires pulling a maximum of 88 pounds.
6. Ability to see in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents to operate equipment, and to perform other duties as assigned.
7. Ability to hear in the normal audio range with or without correction.

Work Environment:

1. Tolerate prolonged periods of working repetitiously.
2. Work in all types of weather conditions.
3. Hours worked may be more than 8 hours per day or 5 days per week.
4. The environment is busy, and individual will need excellent organizational and stress management skills to complete the required tasks.