



# INTERCOUNTY ELECTRIC COOPERATIVE ASSOCIATION

Your Touchstone Energy® Cooperative



<b>Title:</b>	Service Lineman
<b>Grade:</b>	11
<b>Position Code(s):</b>	013-022
<b>Department:</b>	Operations – Department 13
<b>Status:</b>	Full Time
<b>Exemption Status:</b>	Non-exempt (hourly)
<b>Reports To:</b>	District Superintendent
<b>Supervisory Responsibilities:</b>	As Directed
<b>Work Location:</b>	Roby Warehouse
<b>Effective Date:</b>	8/28/2020
<b>Replaces (Effective Date):</b>	1/2/2020

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**General Summary:** Under the direction of the District Superintendent, the Service Lineman is responsible for the service and maintenance of the electric distribution system as necessary to provide the best possible service to the members.

**Essential Job Functions:** *The following job functions are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.*

1. Use journeyman-level knowledge of electrical line work to safely maintain electric distribution lines. Climbs poles of all types and performs jobs required of linemen off the poles, including changing out of cross arms, transformers, conductors, etc.
2. Must have general and specific journeyman knowledge of equipment and operate equipment in order to construct and maintain electric systems both cold (de-energized) and hot (energized) lines.
3. Drives and operates bucket truck, digger, trencher, forklift, and skid loader to frame and set poles.
4. Inspects existing power lines looking for problems trouble shoots problems, and retires old power lines as required.
5. Hooks up single-phase and multi-phase transfer connections using the correct configuration to assure end user of proper voltage levels.
6. Will be responsible to conduct tree trimming activities and tree maintenance duties.

7. Responsible for the daily handling of energized conductors while changing pole structures and performing line construction and maintenance.
8. Responds to power outages and member problems and trouble shoots to restore power in a timely manner.
9. Conducts line patrol activities and take corrective actions as deemed necessary to assure safe and reliable service to members.
10. Maintains current knowledge of equipment, RUS specifications, OSHA regulations, DOT, and other applicable laws and regulations related to the responsibilities of the position.
11. Maintains expertise and working knowledge of all relevant equipment and systems, including the mapping system. Must be able to operate equipment in order to construct and maintain electrical systems utilizing personal protective equipment (PPE) and all standard operating procedures.
12. Coordinates and schedules all work with District Superintendent, including planning, monitoring, and evaluating all aspects of the outside operations, including materials, equipment, and personnel.
13. Directs and guides personnel in line apprenticeship program in safety training, and other line-related training.
14. Assists in the maintenance of vehicles and equipment assigned to work unit to assure that they are safe, operable and that the required documentation is completed.
15. Assists in the maintenance of vehicle material inventories and completes required documentation to assure proper material records are kept.
16. Provides customer service as needed and appropriate.
17. Ability to use underground locating equipment.
18. Serves on the on-call rotation within the district.

### **Job Requirements:**

#### **Education and Experience:**

1. Requires a high school diploma or equivalent.
2. Requires four years of practical experience in line construction, maintenance and operations.

#### **Certificates, Licenses, Registrations:**

1. Must have a valid Class A CDL driver's license.
2. Must have completed an approved electrical lineman apprentice program and be certified as a journeyman lineman.

#### **Preferred:**

1. Skills to utilize Microsoft Office and mobile device applications preferred.

#### **Knowledge, Skills and Abilities:**

1. Demonstrates expertise in the operation of all hotline tools, power line equipment, including crimpers, saws, tree trimming tools, etc., to operate and maintain electrical system.
2. Demonstrates oral and written communications skills, an ability to deal effectively with people, extensive problem solving capability, and good mediation, negotiation, and interpersonal skills.
3. Demonstrates the ability to accomplish a variety of projects simultaneously within established deadlines.
4. Demonstrates skills in the utilization of Microsoft Office and mobile device applications.

**Physical Demands:**

1. Ability to lift/carry 75 pounds occasionally (less than 33% of the time).
2. Ability to lift/carry 11-50 pounds frequently (34%-66% of the time).
3. Ability to lift/carry up to 20 pounds constantly (67%-100% of the time).
4. Sufficient physical ability to perform moderate to heavy lifting; reaching, bending, stooping, kneeling, and crawling; walking, standing and climbing for prolonged periods of time; operating motorized equipment and vehicles.
5. Ability to work with and around heavy construction equipment; work at heights on aerial equipment and ladders; work on slippery and uneven surfaces; work around traffic; exposure to noise, dust, heat and inclement weather conditions.
6. Ability to see in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents to operate equipment, and to perform other duties as assigned.
7. Ability to hear in the normal audio range with or without correction.

**Work Environment:**

1. While performing the duties of this job, the employee regularly exposed to outside weather conditions; moving mechanical parts; high, precarious places; extreme cold; extreme heat; and the risk of electrical shock. The employee is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, and toxic or caustic chemicals. The noise level in the work environment is usually moderate.
2. Job requires significant physical stamina and endurance.
3. Job will require overtime work.
4. Job will require occasional overnight travel for training/work overtime.